

Planning CHATT Webinar Transcript Let's talk about achieving cultural reflectiveness in your Planning Council/Planning Body (PC/PB)!

Alexandra BONNET: Hello, everyone! Welcome to today's Webinar, and before we begin we will want to make sure you can hear us today. So let's check for any audio issues for those of you that are just joining us.

Alexandra BONNET: The audio is being shared via your computer speakers or headsets, and if you are having any difficulties hearing us, please be sure to check that. Your headphones are plugged in correctly. Make sure that there are at the All inside the outlet, and if you are still having trouble. You can dial in by phone to listen.

Alexandra BONNET: If you need assistance, please, please chat the host and we will try to help you out. Amishi will be assisting you. [Spanish 00:00:56 - 00:01:45]

Alexandra BONNET: Next slide, please.

Travis Barnhart: Hello, everyone, and welcome to today's Planning CHATT Webinar - I am somebody! Developing leaders in your planning Council planning body membership. We are happy that you chose to join us today and be part of this Webinar series. Today's Webinar will have simultaneous Spanish translation. [Spanish 00:02:24- 00:02:44]

Alexandra BONNET: Today's webinar features a panel of experts who developed their leadership skills in their local PC/PBs and we will share with you how they did this. We will explore typical roles and responsibilities, structures and knowledge areas, and skill sets for leaders, and in sample training and orientation plans as well. Stay with us for an engaging discussion. As we develop today's Webinar.

Travis Barnhart: All right, so please choose your desired language, and remain on the same channel for the duration of the meeting. If you click on the globe button on the bottom of your zoom screen. You can select the language that you would like to listen in [Spanish 00:03:31 - 00:03:58]

Alexandra BONNET: Amishi, If you could please show slide 4 and 5 for folks to be able to see the logo and the icons. Thank you so much.

Travis Barnhart: Okay. Once you've selected a language you can click once again, and then select mute original audio in order to hear only the selected language. [Spanish 00:04:13 – 00:04:30] Next slide.

Travis Barnhart: Before we begin today's Webinar, I would like to let you know that you are in listen-only mode. During the Webinar we will have a panel of experts who will share their experiences on becoming leaders through their involvement with planning groups. Towards the end of the Webinar we will have a question and answer session. So feel free to drop your questions in the chat box at the lower left of your screen during the Webinar. We'll compile the questions and address them during that time. If you have questions after the Webinar, or have a very specific question you'd like us to consider in detail, feel free to email us at planningchatt@jsi.com. Next slide.

Travis Barnhart: On today's agenda, we will next cover the objectives for the session, and then have some brief introductions. Then we will go over typical responsibilities of planning council and planning body leaders oftentimes referred to as PC/PB. Throughout this presentation, we'll talk about key knowledge areas and important skills, officer training and support. We'll do our question and answer section, and then we will wrap up. Next slide.

Travis Barnhart: for our learning objectives. By the end of today's Webinar you will be able to 1) describe the typical responsibilities of planning council, planning body and committee chairs, co-chairs and vice chairs, identify at least 4 key knowledge areas and 4 important skills for planning leaders,

Planning CHATT Webinar Transcript Let's talk about achieving cultural reflectiveness in your Planning Council/Planning Body (PC/PB)!

and describe the types of orientation and training typically needed by planning leaders along with the suggested process and strategies, to provide leadership, orientation, training, and support.

Travis Barnhart: Our colleague Amishi, will chat out the evaluation link to you all. I know that's early in the presentation, but we want to make sure you have it handy and ready. We really appreciate and welcome your feedback. It's extremely important for us for us to improve the make quality improvements to the work that we do. So, please. If you will take a moment to open the evaluation, evaluation, link and just hold on to it. We really appreciate you completing the evaluation, and we'll remind everyone to complete it toward the end of the Webinar. Next slide.

Alexandra BONNET: And now we will do the introductions. First up. We have our Webinar interpreters. But I will go ahead and this time around introduce 2 new colleagues. We have Martha Florez and Adriana. They are part of the not these translations teams, and there these folks are people that are certified by the Federal Government, and have worked with numerous national international agencies. Their work with HIV began in the mid-nineties, and it has been their passion ever since. They have dedicated time and resources to ensure that language services are available when needed. We thank you, Martha and Adriana, for being here today. Remember that we have simultaneous interpretation in Spanish in today's Webinar.

Alexandra BONNET: And so to start off with our discussion I'm going to invite our Planning CHATT Project Officer Lennie. Is Lennie around so you could say some words. Oh, okay, so If Lennie comes in later in the Webinar we could jump right back to this portion so to continue. Then he's not here today, but Lennie is our project officer, and Lennie Green is our project officer for the Planning CHATT project.

Alexandra BONNET: And for today's Webinar I will like to welcome. Our panel of experts. First we have Eddie Wiley. He has worked across the solvent United States to combat HIV and health disparities, particularly within communities of color. For the last 16 years. Eddie has also serve as the co-chair, for the Shelby county by HIV and prevention planning group in addition to serving on the Tennessee Community planning group. Eddie is excited to be working with planning CHATT and to share his experience, to increase the capacity of planning council and planning bodies across the county. Thank you, Eddie, for being here.

Alexandra BONNET: We also have Evany Turk. Evany is a sex positive coach, motivational speaker, and a formal national field organizer for positive women's network U.S.A. With 2 years of experience at the Texas Planning Council. This proud, mother mother of 2, has worked in the community for more than 15 years to proactively prevent the spread of HIV infections. Thank you, Evany, for joining us today.

Alexandra BONNET: and last, but not least, we have Steven Vargas. He currently serves in the in a leadership role with the Houston HIV Prevention Community Planning Group Ryan White Planning Council, Latino Age Task Force in Texas, HIV Syndicate, State Wide HIV planning group and the National HIV and aging advocacy network. He shares his knowledge and experience as a consultant with chat and as a trainer faculty for both the English and Spanish versions of NMAC building leadership of color, escalate and elevate programs.

Alexandra BONNET: Thank you so much, all of you for being here today. And we also have for today's Webinar. I I know you might be wondering who we are, and I have here my colleague, Travis Barnhart He's a senior consultant for JSI and my webinar code co-lead for planning chat. And I am Alexandra Bonnet, the senior consultant for JSI and webinar lead for Planning CHATT.

Planning CHATT Webinar Transcript Let's talk about achieving cultural reflectiveness in your Planning Council/Planning Body (PC/PB)!

Alexandra BONNET: Before we begin, we want to provide you a brief glossary of common words that you will be hearing today that we usually use when we talk about planning counseling bodies. First we have EMA, and EMA means eligible metropolitan area. We also have TGA transitional grant area. You will. You will see throughout the Webinar slides, also PC/PB That means planning council, planning body. CEO chief elected official. HRSA It's health, resource and service administration. We also have HAB HIV/AIDS Bureau. RWHAP means Ryan White HIV Aids program. And now I will pass it to Travis.

Travis Barnhart: Thank you, Alexandra. so now we'll jump into the content of of our Webinar. Starting with some typical responsibilities for planning leaders. We'll start out by discussing HRSA/HAB's expectations for officers, and then we'll talk about some typical officer roles and responsibilities. Next slide.

Travis Barnhart: So based on the Ryan White legislation, HRSA has developed some expectations for chairs and co-chairs. This information is laid out in the Ryan White are a manual, and you'll see that we have that link included on this slide, as well as the resources page near the end of the slide set by the way. Yes, we will make slides available after the Webinar. I know that's a common question. Stay tuned for more information about where slides will be available toward the end of the Webinar. So what are some of HRSA's expectations for leaders in planning.

Travis Barnhart: First of all, your planning group cannot be chaired, or may not be chaired solely by someone working for the part. A recipient, however, you can and should expect to have support from the recipient, and also the planning council or planning body support staff. The chair may be pointed by the CEO, and again that stands for Chief Exec Chief elected official or elected by the Planning Council planning body. That's a local decision. When I worked in Kansas city with the planning council, the Mayor appointed our chair, but it was after the planning council had voted on who they wanted and then, just like chair clients receiving Ryan White services, chairs and co-chairs must reside within the geographic boundaries of the EMA or the TGA next slide.

Travis Barnhart: So, continuing on with expectations for leadership of planning the chair does generally sign the letter of assurance or concurrence included in the part A application we have found through planning chat that having that you assigned the letter of assurance or concurrence, is a local decision. and also it's important to keep in mind that there is a letter of concurrence. That is part of the 5 year jurisdictional, integrated HIV Aids prevention and care plan. If you're familiar with what I'm talking about. You know that those are due tomorrow. Oftentimes planning council chairs. or co-chairs will sign that as well.

Travis Barnhart: Another thing for chairs is to make sure that everyone is heard, the agreed process for running meetings as followed, and time limits are placed. Many planning councils, planning groups use Roberts rules of order, or something similar to help with the process of running meetings. So you're responsible for making sure that those are followed. and keeping time limits, make sure there are no filibusters going on in your planning group. The minutes reviewing and certify generally. What planning groups will do is have the full body look over the minutes at the next, the following meeting, and also oftentimes the agenda, and they will vote on any changes that need to happen, and then the chair will sign off on the minutes once they've been approved.

Travis Barnhart: and then finally on. Here we have review and manage conflict of interest that can feel a little bit uncomfortable for just the planning chair to Manage that so always feel comfortable to ask your planning Council support for additional help with demanding managing that. Next slide.

Planning CHATT Webinar Transcript Let's talk about achieving cultural reflectiveness in your Planning Council/Planning Body (PC/PB)!

Travis Barnhart: So what are the differences between chair, co-chair and vice chair? Roles and do you have to go with a particular structure? Local jurisdictions are allowed to choose their leadership structure. That works best for your planning group, and the 2 most common ones that we see are either the chair and vice chair which is sort of like having a President and the Vice President or having co-chairs, and within the chair and the vice chair. Oftentimes what happens within a jurisdiction is the vice chair automatically becomes the next chair, although that isn't how always happens and in some situations with co-chairs, you will see where one chair is more senior to the more junior chair. And there might be different levels of responsibility divided up between those. Now, if one leader is required locally to be a person with HIV, just to ensure that confidentiality measures are kept as much as possible.

Travis Barnhart: I know from Kansas City, where we have this requirement it was. It usually meant that our leader, who had HIV, had to be pretty open about their HIV status especially if the Vice Chair was known to not have HIV kind of could automatically know then that the other chair did have HIV. Next slide.

Travis Barnhart: So what are some typical responsibilities for plating councils and planning chairs, a lot of things that you would assume. I I always laugh on this slide that the second point is that you are the chair, and you have to chair and facilitate at large meetings. It's in the title of of what your your job is but you will help with developing agendas, usually with the help of your planning Council support. And sorry my computer is trying to do something weird right now, and I can't see what I'm trying to say.

Travis Barnhart: Okay, developing agendas with the help of the planning Council support and the recipient and making sure that those agendas that the group stays on task. Oftentimes, as issues come up in your planning council or planning body, you'll assign tasks to committees to complete we already mentioned following and enforcing processes, policies, and procedures.

Travis Barnhart: There's a lot of data that many groups look at you as the chair can be the one who request that data from the recipient's office and request additional support as you need it.

Travis Barnhart: You're probably if your planning council is well structured. You probably have a work plan, and in develop your monitoring, working on throughout the year to help you stay on task.

Travis Barnhart: If a bigger task comes up, you may establish work groups, committees, and task force. And it's always important to remember that legislatively planning councils and planning bodies are not just an advisory body. The group is meant to be the decision making body for how Ryan White Part 8 funds are expended, and it's okay to be assertive in your request to the planning Council support staff and to the recipient. But Don't be rude about. It would be my advice. Next slide.

Travis Barnhart: So continuing on. Now, we're talking about committee chairs. We were talking about the at large leaders. Now we're talking about committee chairs. Very similar responsibilities. You'll see here compared to the overall at large leadership one. Some thoughts on this slide that I'll share is just that oftentimes planning councils and planning bodies say that committees are often where the actual work of your planning group is accomplish. So, for example, many groups have priority setting and resource allocation. Really the nuts and bolts of that taken care of within a committee, and then brought to the bigger group. So the committee leader. Really your job in that is to make sure that that type of task stays on. Plan. It's and the final products are brought to the overall planning council.

Travis Barnhart: So many chairs will report out both on your committee activities, both at the Executive Committee and at large meetings.

Planning CHATT Webinar Transcript Let's talk about achieving cultural reflectiveness in your Planning Council/Planning Body (PC/PB)!

Travis Barnhart: You should definitely be helping mentor new members to your groups again. That's where a lot of the work happens. It's a really great place to Mentor and one thing I would also say is being the chair of a committee can really be a great place to start developing your leadership skills. If you eventually want to be the chair of your overall planning group. Next slide.

Travis Barnhart: All right, wrapping up our discussion on roles and responsibility. Let's oh, wait. I'm Sorry. There, we're right. Okay, let's talk about some actions to avoid.

Travis Barnhart: So, you should definitely avoid holding a meeting when there are no tasks to complete, unless it's obligated by local law or bylaws that you have to meet. You should not be making decisions without consulting the rest of the group, for the committee members. Do not favor some members over others, or allow a few members to dominate discussion and do not allow unlimited discussion and or not keeping to the agenda meetings can get very out of hand. If that happens, you should avoid making any member feel uninformed or unvalued and if you are using poly parliamentary procedure make sure that you're not advocating for a particular decision while sharing. And also the chair should not vote except when there is a tie. Exciting.

Travis Barnhart: All right. So now we are going to turn to some of our community members we have on here today. Again, we have a panel of experts who are going to share their experiences and knowledge on becoming leaders in their local planning group. We're going to start with Steven Vargas and Steven. I would like to ask you What is the leadership structure of your local planning group and a included in your answer? How do the planning Council support staff and recipients that play a role in the leadership structure. And also, if you know, why was that leadership chosen?

Steven Vargas: Okay, All right. So let's see here for why was that leadership structure chosen personally what we have in our full council. We have the first example that we shown. We have a chair, and we have a vice here, and we also have a secretary. The Vice chair does step in the role of the chair when the chair is not available, but the vice chair does not automatically become the chair. Once that chair is no longer sharing the census. we have a whole other boat to see if they can put themselves up for nomination, but they may or may not get the vote, so it's always up to it's. We just had our voting today. As a matter of fact, we have the same leadership going into next year that we had this year. So and that really happens, which is great.

Steven Vargas: So that's one piece right there, so we have that in place. But as far as the committee chairs. We take the second example. We have coaches for the committee, so every committee that we has essentially has 2 chairs. Co-chairs is essentially serving in that role, and one of the reasons we chose that is, as people living with HIV got healthier and began to go back to work. We started finding it difficult to have a a chair constantly present for each of the meetings. So the co-chairs allowed us to have at least for them to discuss. Who was. It is going to be available for the meeting to in order to chair and keep the information going and the work done, and so the co-chair format for committees is what we have in place. Both co-chairs serve on our steering committee. Not just one with more seniority. Both, serve on our steering committee. And so, just to you have an idea of that. So our steering committee is comprised of the chair vice Chair Secretary, and the 2 co-chairs from each of the 5 parties.

Steven Vargas: So that's how our structure is, and we got that in place the chairs. The co-chair is again. I already explain that piece. It's just to make sure we had someone available to leave the meetings when we actually had the meetings of those committees. Is that Did I answer that fully yet? One of the things that we early on when the Council first started forming, there was a big discussion back in the early nineties on on where it should be office, and one of the things. That was a big discussion about. That was because if we were off as a part of the CEO, she collected officials office.

Planning CHATT Webinar Transcript Let's talk about achieving cultural reflectiveness in your Planning Council/Planning Body (PC/PB)!

Steven Vargas: The concern was, there might be too much influence on there on the decisions that the Council supposed to be making about the funds that come to the area. It is the council's supposed to be making those decisions. It is not our, for, like an official, it is not the head of a health department in our area. It is the Council that makes those decisions so they they wanted to create some sense of independence and decision making when it comes to the roundup kind of council and those ones that come to us. And so it is not put in under the offices of the Harris County as you've elected official, nor it's a part of the Harris County Public health.

Steven Vargas: Even though we office in the same building they do at some point when there was a change in the Harris County Public Health leadership. One of the new leaders was asking about the budget from the Ryanheart County Council. One it included as part of their budget. We had to go to lots of explanations as to why we shouldn't do that way. They have no saying how that money is used. It is the council they had that say, even though we're still in the offices. We have that understanding now. But that is something that can happen when you have changes in leadership. You might have to explain a little bit about. Why is it that the Health Department Head does not make decisions about the planning Council monies, and how the planning Council has to make it by legislative mandate.

Alexandra BONNET: Right. There was a question regarding the difference between planning bodies and planning councils. I wanted to take some time to clarify that. Now that you mentioned some of the roles, so a planning body or a PB. Is a group that it's advising. It's it's an advisory group and the PC or the Planning Council is a decision making body. So that's those are the like the main difference between the roles of one group and the other. So thank you so much, Steven. And now we would like to ask Eddie. Is Eddie around?

Alexandra BONNET: Hello, Eddie, you have been part of one or more local planning councils, planning bodies. So what roles and responsibilities have you held in your local planning council or planning body.

Eddie Wiley: Yeah, so I've held a few roles within my time on the Plans Council within Shelby County. So I started up, of course, as a member. But then I moved up to a community partnerships chair, which is one of our committees. And so during that time we basically oversaw like membership. We would also do like some trainings as well. So we review applications and conduct interviews for potential members, and then eventually I moved up from the chair of the Community Partnerships Committee to the co-chair of the entire planning Council, and I actually served with someone who's on the call today. Mr. Denford Galloway so I served for about 2 years as the co-chair.

Alexandra BONNET: Thank you so much for that is there anything else you wanted to add of your experience being a co-chair.

Eddie Wiley: Yeah, my experience was definitely fulfilling. And it was something that I did not plan to participate in. I plan to say an audience member, but I will say it was a rewarding experience to move up to Co-chair because, being a wall flower, I was not one wanted to speak up, so it was interesting to see how the planning Council kind of shaped that.

Alexandra BONNET: Thank you so much, Eddie. And so we have Evany Turk. Evany is a passionate advocate in the HIV work for so many years? Can ebony. You tell us, or describe your journey, to become a leader in your local planning body and council.

Evany Turk: Absolutely. My journey to become the leader was because I moved to a new city. So I moved to Dallas County, and I started getting involved in going to. You know, various planning

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meetings around the city trying to understand what resources were available to me as a person level with HIV.

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00:27:46.474 --> 00:28:00.343

Evany Turk: I wanted to understand what resources were available in the community, so I can know, you know where to go. I also work in the HIV community. So I eventually got a job.

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00:28:00.384 --> 00:28:08.543

Evany Turk: and I needed to know what resources were available to my, to other people in the city living with HIV.

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00:28:10.254 --> 00:28:24.964

Evany Turk: So you know that led to many questions. I always had questions. Every meeting I was going to eventually. So I want to say you should come to the planning council meeting, and they invited me. I started attending open meetings when I could.

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00:28:25.454 --> 00:28:30.314

Evany Turk: and then Every time I had a question about something. Of course

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00:28:30.364 --> 00:28:36.603

Evany Turk: people say you really need to be on a planning council because your questions

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00:28:36.624 --> 00:28:43.884

Evany Turk: you know about how we plan better how we keep people. how we keep resources in the community. Things like that.

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00:28:44.014 --> 00:28:48.324

Evany Turk: So you really need to try to, be on a planning council. So

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00:28:48.864 --> 00:28:59.383

Evany Turk: when the application opened for new members I applied, and I was appointed to joy.

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00:28:59.524 --> 00:29:01.564

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Evany Turk: and then

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00:29:01.914 --> 00:29:17.344

Evany Turk: after being on there for about 6 months, and joining 2 committees and working into committees. One of the cultures co-chair positions became available. and I eventually, because the Dallas county they have co-chairs, so

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00:29:17.354 --> 00:29:23.363

Evany Turk: I eventually became a co-chair platform, and was appointed a co-chair so

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00:29:25.404 --> 00:29:31.813

Evany Turk: that's helped me understand completely. You know more about what was going on in the

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00:29:31.914 --> 00:29:38.413

Evany Turk: that was community. How funds were. how things were allocated.

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00:29:38.434 --> 00:29:57.144

Evany Turk: and what we it they more particularly help me. I understand where the resources were, because it's different in every city. so me coming from I was coming from Chicago to Dallas. That was a it was a whole different landscape. Things operated totally differently. So I had to

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00:29:57.684 --> 00:30:05.503

Evany Turk: that was the best place for me to find out what was going on, how how how decisions were being made, and where the resources live.

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00:30:06.634 --> 00:30:11.384

Alexandra BONNET: Thank you so much, Evan, for sharing your experience. Travis.

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00:30:12.094 --> 00:30:29.044

Travis Barnhart: yes, Thank you. I wanted to just clarify one thing I said earlier. when we were talking about planning councils and planning buddies. are not just advisory groups. I meant to say just planning councils in the the strict definition of what a planning Council oversee versus a planning body.

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00:30:29.084 --> 00:30:34.323

Travis Barnhart: So planning councils. You're not just an advisory body. You are the decision making body.

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00:30:34.414 --> 00:30:40.574

Travis Barnhart: just to make sure folks don't don't get mixed up on those 2 things. Thank you for.

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00:30:40.754 --> 00:30:49.523

Alexandra BONNET: Thank you so much for clarifying that it could be confusing. But that's why we join right these spaces, so we can learn more and understand better.

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00:30:49.674 --> 00:30:52.113

Alexandra BONNET: So. now

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00:30:52.294 --> 00:30:59.463

Alexandra BONNET: I I said, thank you one more time to our panelists for sharing their experience in this last section.

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00:30:59.594 --> 00:31:04.434

Alexandra BONNET: and to continue with the

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00:31:05.144 --> 00:31:16.513

Alexandra BONNET: third part of the Webinar that this next section is on key knowledge areas and important skills to build leaders in your planning council and planning body.

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00:31:16.654 --> 00:31:20.933

Alexandra BONNET: And before we begin we want to make sure to

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00:31:21.284 --> 00:31:30.744

Alexandra BONNET: that you can chat in your questions. If you have any feel free to chat in your questions. We will address these questions towards the end of the Webinar.

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00:31:31.024 --> 00:31:32.543

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Alexandra BONNET: Next slide, please.

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00:31:34.124 --> 00:31:45.624

Alexandra BONNET: Some of the areas of importance that a planning council and body officers should know about our that Ryan. Why, HIV Aids program?

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00:31:45.674 --> 00:31:50.973

Alexandra BONNET: it's a legislation guidance and history with special focus in part. A

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00:31:51.124 --> 00:31:54.864

Alexandra BONNET: officer should also know the local.

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00:31:55.214 --> 00:32:03.784

Alexandra BONNET: eligible, eligible metropolitan area and tga transitional grant area and part a program as well.

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00:32:04.164 --> 00:32:05.594

Alexandra BONNET: What what

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00:32:05.954 --> 00:32:12.684

Alexandra BONNET: this person should know is, what specifically can you work on learning about in the email or tga

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00:32:13.054 --> 00:32:16.574

Alexandra BONNET: and integrated comprehensive plan.

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00:32:16.644 --> 00:32:33.753

Alexandra BONNET: You should also try and know a little bit more about the system of care. The service pro priorities and funding allocation as well as HIV. Care continuum services, needs barriers and gaps for people with HIV.

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00:32:35.634 --> 00:32:41.373

Alexandra BONNET: You can also learn about your planning council and body governance operations.

Planning CHATT Webinar Transcript Let's talk about achieving cultural reflectiveness in your Planning Council/Planning Body (PC/PB)!

216

00:32:42.294 --> 00:32:46.894

Alexandra BONNET: You can know about your membership, the vacancies.

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00:32:47.674 --> 00:32:52.914

Alexandra BONNET: the representation, the reflectiveness, the open nomination process, that

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00:32:53.084 --> 00:32:55.744

Alexandra BONNET: your planning Council membership has

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00:32:56.334 --> 00:32:57.484

Alexandra BONNET: and

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00:32:58.144 --> 00:32:59.463

Alexandra BONNET: you should also

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00:32:59.934 --> 00:33:08.524

Alexandra BONNET: be able to learn about the status and plan. See, for example, the annual calendars, the committee work plans, and the status.

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00:33:08.994 --> 00:33:12.023

Alexandra BONNET: and these are some of the key knowledge areas.

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00:33:12.294 --> 00:33:17.654

Alexandra BONNET: A planning council planning body officer can focus on knowing and learning.

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00:33:21.974 --> 00:33:35.494

Alexandra BONNET: Now, in this next slide we will see what are some important skills in areas a planning council, planning body officer should have, and other leaders can help build

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00:33:37.014 --> 00:33:43.823

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Alexandra BONNET: first up. We have that an officer should be able to conduct HIV. Community planning.

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00:33:44.484 --> 00:33:54.634

Alexandra BONNET: This person should be able to organize and implement key planning tasks, especially legislative, defined roles of a planning council planning body.

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00:33:55.284 --> 00:33:59.643

Alexandra BONNET: An officer should also be able to have good communication skills.

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00:33:59.814 --> 00:34:02.574

Alexandra BONNET: for example, specifically oral.

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00:34:02.634 --> 00:34:05.934

Alexandra BONNET: but also concise; for in communications

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00:34:07.874 --> 00:34:10.974

Alexandra BONNET: follow the meeting rules and procedures.

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00:34:12.854 --> 00:34:17.464

Alexandra BONNET: and an officer should be good with recipient relationships.

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00:34:18.114 --> 00:34:24.183

Alexandra BONNET: specifically working productively with recipient staff and other folks in the group.

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00:34:27.004 --> 00:34:28.543

Alexandra BONNET: Next slide, please.

234

00:34:29.274 --> 00:34:37.124

Alexandra BONNET: Another important skill is having leadership and managing group processes as needed, and you will want

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235

00:34:37.184 --> 00:34:41.293

Alexandra BONNET: to have these to be able to facilitate meetings.

236

00:34:41.524 --> 00:34:46.524

Alexandra BONNET: work well with members from diverse cultures and backgrounds.

237

00:34:46.984 --> 00:34:54.564

Alexandra BONNET: motivate and engage support members, for example, and also manage public comment. And input

238

00:34:55.954 --> 00:35:08.983

Alexandra BONNET: you should all. You should also establish and maintain high perform of performance team analyze and resolve conflicts and other group process issues and implement truly inclusive planning.

239

00:35:13.654 --> 00:35:17.324

Alexandra BONNET: As we have mentioned, a planning body and planning.

240

00:35:17.444 --> 00:35:20.413

Alexandra BONNET: fighting body and planning council officer may

241

00:35:20.824 --> 00:35:39.663

Alexandra BONNET: may have in it in their roles to run a meeting, and Travis has said that before. But next we will mention some communication skills to run a meeting, and this is something that we will. An officer usually has to do like very often.

242

00:35:39.674 --> 00:35:43.684

Alexandra BONNET: So the first one we have here is to communicate.

243

00:35:43.774 --> 00:35:50.513

Alexandra BONNET: and under this bullet we will explain a little bit more that first, that you should start the meeting.

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244

00:35:50.734 --> 00:35:52.973

Alexandra BONNET: then welcome new members.

245

00:35:53.054 --> 00:35:58.694

Alexandra BONNET: make introductions, address the agenda, and then set the scene.

246

00:35:59.624 --> 00:36:02.423

Alexandra BONNET: You should also be able to control

247

00:36:02.564 --> 00:36:07.874

Alexandra BONNET: or maintain order, manage time, for example, and be flexible, but

248

00:36:08.214 --> 00:36:08.933

Alexandra BONNET: keep

249

00:36:08.994 --> 00:36:10.424

Alexandra BONNET: to the agenda.

250

00:36:11.384 --> 00:36:16.364

Alexandra BONNET: make sure to encourage full participation without anyone dominating.

251

00:36:16.674 --> 00:36:22.254

Alexandra BONNET: So, taking turns, ask part questions and raise hard issues.

252

00:36:23.134 --> 00:36:24.523

Alexandra BONNET: Compare

253

00:36:25.224 --> 00:36:29.133

Alexandra BONNET: So when summarizing various views presented, you could

254

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00:36:29.554 --> 00:36:33.223

Alexandra BONNET: try and compare what's being presented

255

00:36:33.384 --> 00:36:35.253

Alexandra BONNET: and clarify.

256

00:36:35.964 --> 00:36:40.114

Alexandra BONNET: And under this particular bullet

257

00:36:40.204 --> 00:36:48.944

Alexandra BONNET: is just to make sure that everyone understands the discussion and minimize jargon and technical terms, so everyone could

258

00:36:49.004 --> 00:36:54.234

Alexandra BONNET: actually learn and and participate and feel more comfortable with their

259

00:36:54.314 --> 00:36:57.284

Alexandra BONNET: with their participation and contributions.

260

00:36:57.314 --> 00:36:58.784

Alexandra BONNET: Next slide, please.

261

00:37:00.514 --> 00:37:16.343

Alexandra BONNET: Well, running a meeting. You should also support decision making ensure that decisions are made, and that they reflect the planning council and planning body purposes, and ensure that decisions are recorded and have someone assigned to implement them.

262

00:37:16.954 --> 00:37:27.064

Alexandra BONNET: You should also be able to guide the meeting. Remember your role in guiding the meeting, helping members work as a productive team and managing time.

263

00:37:27.914 --> 00:37:33.784

Alexandra BONNET: and last, but not least, end the meeting by summarizing decisions, may follow

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264

00:37:33.934 --> 00:37:34.594

Alexandra BONNET: up

265

00:37:34.774 --> 00:37:40.204

Alexandra BONNET: with any actions needed, and focus items for the next meeting.

266

00:37:43.324 --> 00:37:48.324

Alexandra BONNET: And now we will open up our panel of experts One more time.

267

00:37:48.474 --> 00:38:02.684

Alexandra BONNET: and we will like to hear from all of them regarding the important skills and knowledge areas of the planning Council, planning office and planning body officer. And first up this time we will start with Eddie.

268

00:38:04.504 --> 00:38:06.194

Alexandra BONNET: So, Eddie.

269

00:38:06.584 --> 00:38:09.604

Alexandra BONNET: what are some of the

270

00:38:09.934 --> 00:38:16.064

Alexandra BONNET: some of the skills you developed as a leader in your local planning body and planning council?

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00:38:16.764 --> 00:38:26.533

Eddie Wiley: Yeah. So During my time on the planning council I learned so many skills. being detailed oriented, is one of them, as well as

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00:38:26.544 --> 00:38:44.583

Eddie Wiley: speaking, so, being able to present to a large group group facilitation. So being able to make sure that the conversation does not be off too far, and if it does how to bring it back on task. I remember in high school we were always called ot on tasks on tasks.

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273

00:38:44.594 --> 00:38:50.603

Eddie Wiley: It's always kept that on there. definitely conflict. Resolution was another skill that I learned

274

00:38:50.614 --> 00:39:15.474

Eddie Wiley: relationship building. Whether that was with person to person or agency to agency was something that I learned being able to delegate, which was a hard thing for me. back then, was something that I learned as well as how to easily present data, so people can easily understand it. So those are some of the skills. But there were many, many others that I learned from all of the knowledge areas.

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00:39:16.644 --> 00:39:24.453

Alexandra BONNET: Thank you. Thank you, Eddie, for that, Travis. Before I pass it to you. I have one more question for it. Would you say that

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00:39:24.544 --> 00:39:30.634

Alexandra BONNET: having the opportunity to actually practice the skills made you a little bit more

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00:39:31.014 --> 00:39:33.174

Alexandra BONNET: more knowledgeable or more.

278

00:39:33.904 --> 00:39:45.943

Alexandra BONNET: What would you say is that experience like having these roles inside your planning council and planning body and be being able to actually put in practice what you see right on the paper.

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00:39:46.384 --> 00:39:59.053

Eddie Wiley: Yeah. So I definitely believe, being able to practice with different members of the committee as well. Service kind of like my aunties of the group. So and even during

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00:39:59.124 --> 00:40:14.684

Eddie Wiley: full on meetings being able to practice that because it helped me in my current role. So, being able to facilitate groups and to to have community discussions as well, so it not only helped me during that period, but also throughout my career.

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281

00:40:16.464 --> 00:40:28.214

Travis Barnhart: I was gonna say that, Eddie, when you mentioned earlier that you had previously been a wallflower. Many of us were very shocked to hear that, because now you're very well spoken, and often speak up.

282

00:40:28.494 --> 00:40:30.023

Travis Barnhart: So it does

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00:40:30.164 --> 00:40:34.064

Travis Barnhart: leadership skills that you've learned are really evident today.

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00:40:35.444 --> 00:40:37.233

Travis Barnhart: All right, Thank you, Eddie, so much.

285

00:40:37.274 --> 00:40:42.624

Travis Barnhart: we're going to move on to Steven now. so, Stephen.

286

00:40:44.144 --> 00:40:52.063

Travis Barnhart: can you talk to us about how your knowledge of I got a little bit of a list here. Your knowledge of HIV Aids prevention and care.

287

00:40:52.114 --> 00:40:56.254

Travis Barnhart: The Ryan White program and your local HIV epidemic.

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00:40:56.304 --> 00:41:04.214

Travis Barnhart: How those how's your knowledge around those areas increase from being part of your planning council? Especially once you were in a leadership role.

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00:41:04.404 --> 00:41:22.114

Steven Vargas: Yes, oh, my gosh! Surprisingly, and I think for a lot of folks, too. When I came into this planning council I was very familiar as a person living with HIV. What we struggle through just to get

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access to care and stay in care and helping my parents do the same. that. so I've been very familiar with that piece of it all.

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00:41:22.124 --> 00:41:52.113

Steven Vargas: But what I learned is essentially as being part of a planning Council and sharing the Council for several years, was really the impact of social determinants more than anything else as we try to address all the inequities that surround us when it comes to accessing almost anything. This country comes to education, legal services, medical care, the social determinants are the ones that essentially are the things that server. It's our barriers. It isn't so much that people living with HIV have problems with adherence. I say we have problems trying to get through all the challenges that are

291

00:41:52.124 --> 00:42:03.913

Steven Vargas: in our way in order to get into care and stay in care. That is the real issue. It's not in. Here's problem. It's a too tired to get to all the challenges problem essentially. and so that is one of the main things. I think, that I learned from

292

00:42:03.924 --> 00:42:22.074

Steven Vargas: working within HIV and I'm. So grateful for it that we were able to get to a point where we look at the root causes of some of the situations, and not just some of the side effects of some of the situations that put us in in places where we're more vulnerable to acquire. HIV. So yeah, so it's about racial and social justice aspects of and the effects on

293

00:42:22.084 --> 00:42:50.973

Steven Vargas: on health overall is what I learned this: the overall fact of social determinants, and we talk about social determinants for folks who are listening to people living with HIV. It's directly linked to our arguments about quality of life. Just have that in your head. So we don't not sure about what we talk about. We talk about quality of life, but you know social determinants. Those same factors that hold us back are the same factors that affect our quality of life. Just want to put that out there as well. So, though all those aspects, the social determinants, racial social justice

294

00:42:50.984 --> 00:43:02.674

Steven Vargas: using people first language, the importance of that all of that, and having it all rooted within our own history of advocacy and empowerment, with the different principles and meaningful involvement of people with HIV and Aids

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00:43:03.004 --> 00:43:05.034

Travis Barnhart: great

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00:43:05.264 --> 00:43:10.234

Travis Barnhart: and just kind of a follow up question there. Can you think of a specific

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00:43:10.344 --> 00:43:13.324

Travis Barnhart: social determinant of health that maybe?

298

00:43:13.424 --> 00:43:25.614

Travis Barnhart: How? How was information about that issue brought to your planning Council. And how did that change like maybe, how the area was funded or addressed? Can you talk about that a little bit?

299

00:43:25.624 --> 00:43:52.464

Steven Vargas: Yeah, For the longest time we provided. Transportation is an issue Here, at least it is in most localities, and for longest time we provided a bus voucher, so people can get to and from where they need to get with those bus vouchers. But we still saw a folks that were hit still having problems maintain either appointments, particularly within folks of trans experience. And so when we looked at that group and we were talking to them in in focus groups, it was really they had the bus vouchers. But the concern was, Did they have the will, the strength

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00:43:52.474 --> 00:43:55.954

Steven Vargas: so face the world like walking through a bus stop being harassed.

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00:43:55.964 --> 00:44:15.224

Steven Vargas: possibly being harassed at bus stops even violence sometimes, and getting on the bus and and writing off to get their medical care, having to go through all that, just to maintain that medical care is a bit. It is daunting for anyone really, especially for groups who don't have very much support from the public. as many folks as far as experiences have

302

00:44:15.234 --> 00:44:34.284

Steven Vargas: they? They experience that and violence. So what we did was we started funding Uber to pick folks up directly from where they live, and take them directly to their appointments, and then take them home. They wouldn't have to worry about the whole being antagonized, or anything along those line just trying to make their medical appointments.

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00:44:34.294 --> 00:45:00.253

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Steven Vargas: And so that's one. That's one thing we did there, the social determinants essentially there. It'd be affecting folks as folks transportation. Essentially, the other thing we discovered about that where there are other groups who could use uber folks who had medications, who said they could not be out in the heat for more than 2 h at a time. Sometimes in Houston you look further out. You might be out in that heat for 2 h or a little bit more, just waiting for those buses and transferring from one bus to another the further out you live.

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00:45:00.264 --> 00:45:17.303

Steven Vargas: and so that right there those became other folks that could possibly use these buses as well. So now we've opened up to folks who may need it almost anyone that's not limited just to folks to trans experience, or folks who live further out from the city for folks who think they might need that service in order to get to their appointments more readily, then they can. They have that option.

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00:45:17.484 --> 00:45:28.583

Steven Vargas: So does that. I think that helps pinpoint kind of where we got from one social, determinant, pinpointed where it had more drastic effect. If I' to address that one

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00:45:28.694 --> 00:45:30.284

Steven Vargas: welcome. Yeah.

307

00:45:30.754 --> 00:45:34.993

Travis Barnhart: all right. thank you, Steven. We'll now move on to Evany.

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00:45:35.074 --> 00:45:51.984

Travis Barnhart: Evany, Both Steven and Eddie talked about a lot of different skills, as well as in addition to what Alexander shared. But what are some other skills and knowledge you think planning councils and planning bodies should focus on to help develop local community leaders.

309

00:45:53.164 --> 00:45:55.534

Evany Turk: So

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00:45:55.834 --> 00:46:04.083

Evany Turk: one just the plant. The planning council and planning or planning board can be very overwhelming.

311

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00:46:04.104 --> 00:46:12.703

Evany Turk: and intimidating. So one making people feel comfortable that I knew and assigning them a mentor.

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00:46:12.734 --> 00:46:17.343

Evany Turk: as I know somebody that can help them.

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00:46:17.884 --> 00:46:22.283

Evany Turk: you know, when they have questions to navigate when they have

314

00:46:22.994 --> 00:46:32.044

Evany Turk: things that they want to speak up about, but they not sure if that is relevant to the conversation, how to speak up about it. I think one of the

315

00:46:32.054 --> 00:46:48.403

Evany Turk: best skills in the planning council. Planning board is usually your voice, your voices, your advocacy. and they need it in order to make sure those services and those social determinants to help that Steven was just talking about our

316

00:46:48.484 --> 00:46:51.973

Evany Turk: put on the table so something as little as

317

00:46:52.354 --> 00:46:53.893

Evany Turk: I could

318

00:46:54.164 --> 00:47:10.843

Evany Turk: go to the doctor. I can't get my medicine, because it's dangerous for me to get on the bus, or it takes a while. That's the reality in a lot of places, and sitting in that room with all that high, level talk a lot of times you won't know

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00:47:10.854 --> 00:47:14.724

Evany Turk: that that is important to the conversation, so

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00:47:15.094 --> 00:47:23.973

Evany Turk: making it to where someone has somebody who they are comfortable with, who are checking in with them to see if they have questions.

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00:47:24.074 --> 00:47:25.204

Evany Turk: When I went

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00:47:25.884 --> 00:47:27.893

Evany Turk: and started on the

323

00:47:28.344 --> 00:47:47.493

Evany Turk: Dallas planning house. I was already a leader in the community, but I was new to planning houses and planning board. So I was super intimidating. I wasn't a leader in that space, so I needed support. But there are other things like like this planet chat. I think this is amazing. I am so happy that this is happening.

324

00:47:47.504 --> 00:48:00.723

Evany Turk: and I hope all of the planning houses are planning boys across the Us are sharing this with their members, because this knowledge that you guys just share is a lot of the skills that

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00:48:00.734 --> 00:48:08.274

Evany Turk: people join me. need to know, in order to build leadership so like understanding what the Ryan white program is.

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00:48:08.364 --> 00:48:09.253

Evany Turk: and

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00:48:09.274 --> 00:48:15.774

Evany Turk: and it's parts because there is a number of parts to that like

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00:48:15.894 --> 00:48:29.764

Evany Turk: understanding how the planning board and planning Council functions a lot of times when new people joy they are joining in the middle of you know they may be joining in the middle of things happening. So

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329

00:48:30.154 --> 00:48:32.043

Evany Turk: there is a

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00:48:32.404 --> 00:48:42.943

Evany Turk: There is a way that if there is a way that people can be acclimated to how this functions, what this program is, all of those things that will help

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00:48:43.374 --> 00:48:45.423

Evany Turk: Roberts rules of order.

332

00:48:46.644 --> 00:48:57.934

Evany Turk: What I was like, what is the Robert, and who is a rule? And what am I doing? So somebody tell me something, because I didn't know i'm never set in a

333

00:48:58.474 --> 00:49:08.663

Evany Turk: executive like board meetings, so I had no idea what that was so teaching and helping them develop those skills. How to really understand grants.

334

00:49:08.684 --> 00:49:13.963

Evany Turk: That was you know that that's kind of how I learned from there.

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00:49:15.554 --> 00:49:22.084

Evany Turk: What responsibilities do I have as a member of this board? was is really important

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00:49:22.204 --> 00:49:42.134

Evany Turk: how to read that you guys said this, how to re utilize meeting minutes and agendas. I think all of those things are really important, because a lot of people don't go in. No one, no one, any of those things, and it helps them build their leadership skills, and it helps them understand how to better serve on that board.

337

00:49:42.144 --> 00:49:46.443

Evany Turk: but my number one well number one and 2 a minor.

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338

00:49:46.484 --> 00:49:51.384

Evany Turk: and that their voice is important, Although this may be an intimidating setting.

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00:49:51.514 --> 00:49:54.034

Travis Barnhart: It's great, Thank you.

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00:49:54.254 --> 00:50:05.823

Travis Barnhart: And if I I do have a follow up question for you. So don't go completely away. One thing I would also recommend. Is it's teaching new members to be patient?

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00:50:05.914 --> 00:50:11.194

Travis Barnhart: It's going to be confusing from the very beginning. You may not get it until like a year or 2 later.

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00:50:11.324 --> 00:50:25.574

Travis Barnhart: because every planning Council planning group goes through a cycle, and once you've been around long enough, you get what's going on right? One thing you mentioned is speaking up about those issues that especially if you're a person

343

00:50:25.644 --> 00:50:32.703

Travis Barnhart: with HIV, and you know you have that perspective to to share about like. There's these barriers I have in my life.

344

00:50:32.814 --> 00:50:46.903

Travis Barnhart: How did how do you? How would you recommend? Folks speak up when many planning councils use something so formal as Robert's rules of order. And it can be challenging to know when you're allowed to talk about those things.

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00:50:47.604 --> 00:50:56.653

Evany Turk: So typically they have things called oh, business, new business questions wherever you can

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00:50:57.694 --> 00:51:00.344

Evany Turk: get it in. Wherever you could ask the question

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347

00:51:00.404 --> 00:51:04.254

Evany Turk: you just ask the question. It may not seem like it's relevant to the moment.

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00:51:04.384 --> 00:51:13.814

Evany Turk: but typically the the chairs and call chairs will respect your question. They should. Anyway. It will tell you where they will respond to it if they don't respond to it at the moment.

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00:51:13.914 --> 00:51:15.273

Evany Turk: So

350

00:51:15.474 --> 00:51:17.954

Evany Turk: just ask it, don't leave

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00:51:18.134 --> 00:51:25.944

Evany Turk: without it being asked, or if you have somebody on the planning house that you trust to it up before the meeting at acts them.

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00:51:26.184 --> 00:51:32.503

Evany Turk: How can I talk about this issue that's happening that I want to address, and they let them guide you.

353

00:51:32.784 --> 00:51:38.973

Travis Barnhart: There we go, and Steve and I see you raised your hand.

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00:51:38.984 --> 00:51:54.313

Steven Vargas: I was not used to Robert's rules of order, either when we started on our council. Now we do provide training to potential council members on Robert's rules of order. We didn't. When I first went to our own trainings. but so when I was in my first committee meeting I wasn't exactly sure

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00:51:54.324 --> 00:51:59.284

Steven Vargas: could I interrupt the discussion, could I not? But I had a question. It's at 1 point I just raised my hand.

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356

00:51:59.294 --> 00:52:19.963

Steven Vargas: and I just said, You know i'm not sure what the formal way is to do this, but I do have a question, so may I just ask it? And they said yes, and so I just asked my question. So if you're a new person, you're not exactly sure what the mechanism is to get yourself the notice, so you can ask that question. Just feel free to raise your hand and just share that information with them that you know. I'm not sure what make what I need to do to ask this question right time or not, but

357

00:52:20.004 --> 00:52:25.363

Steven Vargas: and then see what they say, and they will ask you here, ask there or whatever. Yeah.

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00:52:25.534 --> 00:52:34.724

Alexandra BONNET: I wanted to ask Eddie, but before I also. I was remembering when I first was in HIV. Prevention planning council.

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00:52:34.744 --> 00:52:36.774

Alexandra BONNET: in Puerto Rico

360

00:52:36.804 --> 00:52:49.123

Alexandra BONNET: At first it it it was intimidating, but I had a person in the planning a co-chair from the planning council that that was handholding me during the process, and there was another

361

00:52:49.154 --> 00:53:01.824

Alexandra BONNET: member. That also would encourage me to speak up, even though I I kind of like felt like I didn't use the same jargon, or or those same words, or I didn't know if I was out of place or not.

362

00:53:01.874 --> 00:53:09.844

Alexandra BONNET: So definitely. I agree with Ebony about assigning a mentor, someone that could hand hold. You encourage you

363

00:53:09.884 --> 00:53:16.953

Alexandra BONNET: to participate and to speak up and let you know that your voice is important. That's why you're at the table.

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364

00:53:17.764 --> 00:53:25.663

Alexandra BONNET: I wanted to see if Eddie wanted also to add anything about his experience participating at first.

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00:53:28.414 --> 00:53:32.923

Alexandra BONNET: and they're flying counsel. Was it intimidating for you what helped you?

366

00:53:33.164 --> 00:53:47.703

Eddie Wiley: It was absolutely intimidating. I knew none of the terms. I had only just moved back to Memphis, so I was new to the area. and I did have those people who kind of helped me say like

367

00:53:47.754 --> 00:54:03.144

Eddie Wiley: this is when you need to ask the question. This is when you should be able to vote, and because I was actually thrown on the planning council before I even knew what the Penny Council was. So it was also intimidating in the head space, because only my second day back in on the

368

00:54:03.154 --> 00:54:22.154

Eddie Wiley: after coming back from the planning council, did I get a notice that I was applied. So it was being young on the planning council, as well as not understanding the area as well. So yes, I was definitely intimidated, but I had some awesome, awesome women who stepped up to tell me like.

369

00:54:22.164 --> 00:54:35.724

Alexandra BONNET: Now you need to raise your hand here because it look like you guys on the same

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00:54:35.734 --> 00:54:43.353

Alexandra BONNET: experience that you share. Eddie. I eventually was appointed a co-chair for the local Cbos in Puerto Rico

371

00:54:43.534 --> 00:54:51.334

Alexandra BONNET: So I would never imagine at first that this first day I sat at the table, I would be like in front

372

00:54:51.484 --> 00:54:59.763

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Alexandra BONNET: directing or leading a meeting. So yeah, thank you so much, all of you for sharing, and this will

373

00:55:00.224 --> 00:55:04.573

Alexandra BONNET: serve as a connector for our next session.

374

00:55:04.964 --> 00:55:18.754

Alexandra BONNET: and the next portion of the Webinar is part 4 we have. We're now going to be stepping towards what we've been talking a little bit more about, and is officer training and support.

375

00:55:21.734 --> 00:55:24.744

Alexandra BONNET: So immediately after election

376

00:55:26.274 --> 00:55:42.184

Alexandra BONNET: all officers to receive orientation, and I know that some of our experts have been recommending or saying from there it, speaking of their experience, that this was very helpful. So this is highly recommended that when someone is a meeting

377

00:55:42.344 --> 00:55:45.203

Alexandra BONNET: elected immediately after election.

378

00:55:45.474 --> 00:55:48.373

Alexandra BONNET: this person should receive orientation

379

00:55:48.864 --> 00:55:55.184

Alexandra BONNET: also. After election, officers should receive additional training during during their terms

380

00:55:55.564 --> 00:56:11.493

Alexandra BONNET: training and brief updates can be provided during executive committee meetings. If all officers serve on that committee, so you could try and identify some moments or spaces where you could actually deliver these

381

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00:56:11.644 --> 00:56:21.913

Alexandra BONNET: general orientations on topics that are important to all officers. During these moments, where you are

382

00:56:22.134 --> 00:56:27.834

Alexandra BONNET: providing training should be officer roles, positions and descriptions. For example.

383

00:56:27.924 --> 00:56:32.674

Alexandra BONNET: Hersa have expectations for the planning councils and officers.

384

00:56:33.874 --> 00:56:35.404

Alexandra BONNET: and

385

00:56:35.944 --> 00:56:46.093

Alexandra BONNET: We also recommend that you include there the annual work plan for for the planning council role of officers with regards to their recipient

386

00:56:46.114 --> 00:56:48.513

Alexandra BONNET: responsibilities for consumers

387

00:56:48.564 --> 00:56:50.034

Alexandra BONNET: and engagement

388

00:56:50.214 --> 00:56:57.144

Alexandra BONNET: expectations for officer collaboration, planning council staff support for officers as well.

389

00:56:57.294 --> 00:57:01.263

Alexandra BONNET: and training should cover skills like team building.

390

00:57:01.364 --> 00:57:08.783

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Alexandra BONNET: planning and managing managing meeting, because this is something that will be implemented quite often.

391

00:57:11.594 --> 00:57:19.013

Alexandra BONNET: Some of the suggested strategies for training and supporting, planning council leaders can be

392

00:57:19.294 --> 00:57:20.824

Alexandra BONNET: orientation.

393

00:57:20.904 --> 00:57:28.893

Alexandra BONNET: So you can provide a structure, interactive orientation for new officers immediately after their election

394

00:57:28.974 --> 00:57:30.634

Alexandra BONNET: and before they

395

00:57:30.714 --> 00:57:34.194

Alexandra BONNET: the chair, the the chair of first meeting.

396

00:57:34.754 --> 00:57:46.343

Alexandra BONNET: You could also do self-assessments. You can ask all new officers to self-assess their knowledge and skills and identify the most needed orientations and trainings

397

00:57:46.584 --> 00:57:48.293

Alexandra BONNET: and materials.

398

00:57:49.014 --> 00:57:52.503

Alexandra BONNET: You can implement an officer development plan.

399

00:57:52.604 --> 00:57:59.214

Alexandra BONNET: We will share with you a template on on the next slide, so you could see what this looks like.

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400

00:58:00.544 --> 00:58:13.093

Alexandra BONNET: and budgeting off funds for officer development training and support, You could set aside some planning council and plan, body support funds for officer training and support.

401

00:58:16.504 --> 00:58:26.613

Alexandra BONNET: This is a template for an annual officer. The Development Plan. You can prepare a concise but specific officer Development plan for the planning Council each year.

402

00:58:26.794 --> 00:58:36.454

Alexandra BONNET: That includes share an individual training means and provide strategies and a timeline for plan, officer development opportunities

403

00:58:40.984 --> 00:58:42.464

Alexandra BONNET: next slide, please.

404

00:58:43.294 --> 00:58:51.983

Alexandra BONNET: and other strategies for training can also include to make sure. All officers have quick access to materials.

405

00:58:52.664 --> 00:58:59.133

Alexandra BONNET: You could also use the Executive committee meetings for quick training sessions and information updates.

406

00:58:59.934 --> 00:59:06.083

Alexandra BONNET: You can hold periodic training and consultation sessions for all officers

407

00:59:06.134 --> 00:59:14.014

Alexandra BONNET: to learn news, new tools, share experiences or address skill development needs

408

00:59:14.734 --> 00:59:15.773

Alexandra BONNET: and

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409

00:59:16.114 --> 00:59:17.353

Alexandra BONNET: a mentor.

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00:59:17.594 --> 00:59:22.803

Alexandra BONNET: and I know we've all shared that this was very helpful for us and

411

00:59:23.184 --> 00:59:32.894

Alexandra BONNET: for others. You can arrange for former planning council or planning body officers or appropriate staff to serve as mentors, to know officers

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00:59:32.954 --> 00:59:35.293

Alexandra BONNET: formally or informally.

413

00:59:40.584 --> 00:59:47.843

Alexandra BONNET: After you do this, make sure to continue supporting, ensure access to needed information

414

00:59:47.934 --> 00:59:56.174

Alexandra BONNET: office offer logistical and administrative assistance, and follow up for completion of tasks.

415

00:59:56.214 --> 01:00:11.703

Alexandra BONNET: This kind of like reminds me of the handholding that we all been sharing that we experience. You can implement other strategies for officer development that includes attendance at meetings or conference that provide training.

416

01:00:12.064 --> 01:00:20.313

Alexandra BONNET: observation for other planning bodies by attending in person or virtually. Now that we're in the hybrid world

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01:00:20.894 --> 01:00:22.804

Alexandra BONNET: and debriefing

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418

01:00:23.014 --> 01:00:33.544

Alexandra BONNET: the briefing, you could do this in in a hybrid modality as well online and access to materials and tools on leadership can also be included.

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01:00:33.984 --> 01:00:35.854

Alexandra BONNET: Just try and think

420

01:00:36.514 --> 01:00:42.043

Alexandra BONNET: creatively in a range in raging other opportunities for officer Development

421

01:00:42.104 --> 01:00:46.103

Alexandra BONNET: planning chat has available material in the planning

422

01:00:46.154 --> 01:00:49.054

Alexandra BONNET: Council Primer and the Training Guide.

423

01:00:49.794 --> 01:01:07.663

Alexandra BONNET: So if you feel that you need support, please reach out towards the end of the Webinar. We will provide the link for the resources this resource is available to you all to help with training leaders and other planning council members, and we will be sharing this

424

01:01:07.684 --> 01:01:10.403

Alexandra BONNET: for you all towards the end.

425

01:01:14.674 --> 01:01:19.494

Alexandra BONNET: If you're interested in learning more about this topic, we recommend, You check out

426

01:01:20.114 --> 01:01:23.263

Alexandra BONNET: all of these resources we've been using. But

427

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01:01:23.314 --> 01:01:30.603

Alexandra BONNET: then again, make sure to reach out. If you need a specific one, we have available to Ryan. Why, HIV Aids program.

428

01:01:30.684 --> 01:01:32.723

Alexandra BONNET: Part 8 Planning Council Primer.

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01:01:32.884 --> 01:01:35.144

Alexandra BONNET: We also have the part 8 Manual.

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01:01:36.264 --> 01:01:46.294

Alexandra BONNET: We have the training guy for Ryan. Why, HIV Aids Program Part 8 Planning Council planning bodies, and we have the compendium of material for planning Council support staff.

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01:01:50.934 --> 01:01:52.643

Alexandra BONNET: And now we will

432

01:01:53.044 --> 01:01:55.444

Alexandra BONNET: open up one more time.

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01:01:58.204 --> 01:02:02.363

Alexandra BONNET: We will have our panel experts, so we could hear

434

01:02:02.394 --> 01:02:03.473

Alexandra BONNET: on

435

01:02:05.124 --> 01:02:13.524

Alexandra BONNET: in regards of the expert regard in in regards. I'm sorry in regards to the office of training and support. So first up. We have Eddie.

436

01:02:18.654 --> 01:02:32.113

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Alexandra BONNET: So, Eddie talking about the officer training and support what mechanisms for training delivery that you're applying council have in place to train leaders such as training, guide or plan.

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01:02:33.374 --> 01:02:39.753

Eddie Wiley: Yeah, so Unfortunately, at the time we didn't have a planning chat when I was the

438

01:02:39.773 --> 01:02:52.224

Eddie Wiley: chair. But what we did have was like those hand people who held our hands as well as some of our mentors in that space to help us move in there. But because there is a planning chat and new leadership of

439

01:02:52.234 --> 01:03:14.773

Eddie Wiley: the planning Council. They've participated in the learning collaborative. They've also participated in webinars and technical assistance. So I do know that they do have a better plan on Orientations as well as trainings for leaders, but even back then they would offer us different. National organizations may offer, like some type of leadership, development, or

440

01:03:14.784 --> 01:03:36.863

Eddie Wiley: whatever it was that they may have had as a resource they offered it to us. even though the planning council did not offer it themselves. So I was definitely grateful for the leaders before, who showed us the way informally in order to have the leadership now have it in a more formal practice. So my advice is the folks to not be

441

01:03:36.874 --> 01:03:51.104

Eddie Wiley: conflicted, and where you are to actually appreciate the journey and use resources like planning chat in order to get to the place that you need to be. So don't be too upset when you're not in a place that you are that you feel like you should be.

442

01:03:51.864 --> 01:03:57.754

Alexandra BONNET: Thank you so much. This reminds me of a structure of the Plan council I used to be, and we had

443

01:03:57.874 --> 01:04:02.234

Alexandra BONNET: Recruitment committee that was in charge of actually merging

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444

01:04:02.384 --> 01:04:09.413

Alexandra BONNET: their work plan with the work plan of the whole group, and that included training opportunities and mentoring as well.

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01:04:10.344 --> 01:04:11.324

Eddie Wiley: Yes.

446

01:04:11.444 --> 01:04:28.483

Travis Barnhart: thank you so much, Travis. Sure. And yeah, Eddie, I would agree. having been on planning councils before planning chat came along. Not that I'm. Trying to shamelessly plug us here today, but once it became a resource, You know way before I I started

447

01:04:28.594 --> 01:04:40.513

Travis Barnhart: working at Js. I was like, oh, my goodness, that's what we've always needed to help train our members and our leaders. You know they have all these Powerpoints already developed, and all these materials that we can use for our

448

01:04:40.564 --> 01:04:45.874

Travis Barnhart: planning council. We don't have to recreate the will on all this. So I definitely

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01:04:45.944 --> 01:04:54.804

Travis Barnhart: recommend everyone. If you haven't checked out planning chat on target HIV. There's just a plethora of great resources that are out there.

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01:04:55.274 --> 01:05:06.874

Travis Barnhart: So thank you, Eddie, so much again. Evany, let's move on to you and let's talk about. What did your orientation and maybe ongoing training

451

01:05:07.164 --> 01:05:12.314

Travis Barnhart: would like in your planning council. especially in regards to once you stepped into a leadership role.

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01:05:13.204 --> 01:05:15.164

Evany Turk: So

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01:05:15.744 --> 01:05:26.034

Evany Turk: initially, I didn't have orientation immediately. So, as you, said Travis. You have to be patient because you're kind of covered in in the middle.

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01:05:26.154 --> 01:05:32.463

Evany Turk: so I was just very quiet at at first, because I needed to observe to learn

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01:05:32.674 --> 01:05:38.874

Evany Turk: so I I observed what was happening. I asked questions what I needed to

456

01:05:38.974 --> 01:05:44.673

Evany Turk: to the people. that I use as mythores

457

01:05:46.774 --> 01:05:51.174

Evany Turk: and eventually approximately 3 months later.

458

01:05:51.344 --> 01:06:00.884

Evany Turk: we had a full day training. we've talked about all of the things that I needed to know. It was like a a breath of fresh air

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01:06:01.064 --> 01:06:07.044

Evany Turk: after that. Try it because it put all of the pieces in place. after, I observed.

460

01:06:07.164 --> 01:06:08.034

Evany Turk: But

461

01:06:08.814 --> 01:06:17.333

Evany Turk: once I became a leader. I use the other co-chairs to learn from, so we would have meetings

462

01:06:17.404 --> 01:06:26.233

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Evany Turk: committee meetings about the smaller meetings, and you know I will use that time to ask questions about these I was confused about, or things that wasn't clear, so

463

01:06:26.544 --> 01:06:32.784

Evany Turk: using, you know, not only the organization, but also the other leaders and other people in the world.

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01:06:33.934 --> 01:06:52.353

Travis Barnhart: Great. Thank you. Yeah, and then we'll move on to Steven. So we looks like we have a long question here for you. What what are some areas for improvement that you can think of to better develop leaders? And I kind of have a 2 different perspectives there. So

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01:06:52.364 --> 01:07:00.914

Travis Barnhart: from the perspective of like, if you're a community member, what are some things that community members can on their own even go out and explore

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01:07:01.284 --> 01:07:03.944

Travis Barnhart: to learn how to advocate for themselves.

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01:07:04.164 --> 01:07:12.833

Travis Barnhart: but then also can you talk about, from the perspective of like more, the recipient's office and the planning Council support. So what are some areas that they could improve?

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01:07:13.024 --> 01:07:21.913

Steven Vargas: Okay, let's see here. let's see on the community members side improvements as far as training and support.

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01:07:21.924 --> 01:07:50.554

Steven Vargas: We've mentioned earlier Robert's rules of order. when I here in Houston we do have a 17 week training for anyone who may be interested even in even applying to become a member of the Panic Council. It's completely free offered in the in the daytime hours, or the evening hours depending on when you're available once a week for 4 h and so and for for 17 weeks. So if someone with that dedicated. They can go and enroll and be part of that.

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01:07:50.564 --> 01:08:10.684

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Steven Vargas: And you'll learn everything about the wine type program the committees what we're meant to do, and how we do it. and then, if you're you're still kind of that's just intriguing you. You can apply to become a council member. the Council members, the the office of support, essentially serve as the main trainers for that, or rather.

471

01:08:10.704 --> 01:08:24.404

Steven Vargas: that's just trainers facilitators for that particular training ground we call it Project Leap. They don't do much of the training itself, except for things that pertain to council work. Products like the competitive plan or developing needs assessment.

472

01:08:24.444 --> 01:08:32.344

Steven Vargas: Most of the training is done by folks that are in the community that deal with certain populations or have been on. I've been on the Council, and so they folks that

473

01:08:32.444 --> 01:08:33.883

Steven Vargas: take part of the classes

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01:08:33.904 --> 01:09:02.193

Steven Vargas: also sit next to May. A case manager. If you're a person living with HIV, you might be sitting next to a case manager who's taking the same class that works with some other place that. You don't get your medical care. But you ended up developing these relationships. And so you're not. So that things don't seem so for. And then afterwards, because you have folks that work as case managers, or as nurses, or as directors even of clinics, that you sat next to in class essentially as a patient. and so that's one thing plus. They have trainings every full council meeting

475

01:09:02.204 --> 01:09:20.804

Steven Vargas: usually around whatever we have to be working on. that's coming up like, for instance, on the needs assessment. They'll have a training on everything we do to develop the needs assessment before we engage that work and so that's something that's helpful as well. The one of the things as far as the of support and recipients office

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01:09:21.464 --> 01:09:39.823

Steven Vargas: just being very, very clear with Council members about their role that they are the decision makers, the the recipient's office really isn't it's a point. Folks that are appointed to that council that our decision makers for I I think it's a it's a it's coming up on everyone to reiterate that

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01:09:39.834 --> 01:09:54.983

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Steven Vargas: I, When I first came on the Council, I went through the project when I first came on the Council I was. I was still under the impression that it is the county judge or chief elected official for our area that makes those final decisions that any decisions we made

478

01:09:54.994 --> 01:10:12.024

Steven Vargas: still had to be vetted by them in order to be approved. Nothing is further from the case. The students we made are. This is make it their final, essentially and if they need to be changed, it is the Council that changes them. It is not a head of the Health Department for your local area or the county Judge, if you like. The fisher is the council that has to change it, not them.

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01:10:12.034 --> 01:10:29.944

Steven Vargas: and that's something everyone has to be mindful of and remind in your mind folks up. It's a different situation than most elected officials are used to. So yeah. And so sometimes you have that takes a little reminding. We have changes of offices and so on. So that's the only thing, the only thing when it comes to trainings is, if you use something like Robert, who is a border.

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01:10:29.954 --> 01:10:39.284

Steven Vargas: make sure you incorporate that in part of the training, so that it's not so. It's not so foreign to people as they come in to the into the council.

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01:10:39.394 --> 01:10:40.833

Steven Vargas: That's one thing i'll say, for sure

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01:10:41.264 --> 01:10:42.373

Steven Vargas: we do that now.

483

01:10:42.504 --> 01:10:44.113

Travis Barnhart: Yeah. Great advice.

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01:10:44.164 --> 01:10:44.923

Yeah.

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01:10:46.544 --> 01:10:47.654

Okay.

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01:10:47.704 --> 01:10:50.493

Travis Barnhart: I think we'll move on to the next slide.

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01:10:50.694 --> 01:11:08.323

Steven Vargas: Oh, one thing I will say also, there just really quickly is, I can't say enough about the planning chat website, either. Now. I remember when I first started looking at that, I was a Council member, and it was right before. So i'm doing some work for for Js. I myself, when I first started looking at that we didn't have a search field.

488

01:11:08.334 --> 01:11:25.184

Steven Vargas: We used to have to go through all the chapters and then find things there's a search field now, folks, if you just want to know what a memorandum of understanding is, and what it looks like. What does it need to include type in memorandum of understanding or mou? In that search field. You have every single article that pops up. You can go and find the one that works for you.

489

01:11:26.804 --> 01:11:29.333

Travis Barnhart: Thank you

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01:11:30.984 --> 01:11:33.633

Travis Barnhart: all right. We'll go on to the next slide.

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01:11:38.904 --> 01:11:41.203

Travis Barnhart: and i'll hand it back over to Alexandra.

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01:11:41.864 --> 01:11:48.644

Alexandra BONNET: Thank you so much, Travis, and thank you all for your contributions. In summary we can say

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01:11:48.784 --> 01:11:57.624

Alexandra BONNET: that the planning council vary in number and types of officers, their roles, and how they are selected

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01:11:58.364 --> 01:12:08.373

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Alexandra BONNET: as the planning Council leaders, both planning council and planning bodies and committee officers need orientation, training and support

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01:12:08.874 --> 01:12:13.064

Alexandra BONNET: the work. Group and caucus chairs also need training support.

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01:12:13.364 --> 01:12:18.894

Alexandra BONNET: We could also say that officers need a variety of knowledge and skills.

497

01:12:18.934 --> 01:12:27.303

Alexandra BONNET: Training needs are greatest for new officers, but veteran offices also benefit from training, and can mentor others.

498

01:12:28.184 --> 01:12:35.694

Alexandra BONNET: and planning council and planning bodies benefit from implementing a structured process for officer orientation.

499

01:12:35.734 --> 01:12:38.504

Alexandra BONNET: training, and development.

500

01:12:39.824 --> 01:12:47.204

Alexandra BONNET: And I think now we could head off to our Q. A. And I'll pass it again to Travis.

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01:12:47.404 --> 01:12:56.934

Travis Barnhart: Great Thank you. Now. we'll take some time to answer some questions that have come in through the chat. Feel free to continue to type in questions if you have them.

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01:12:57.014 --> 01:13:02.463

Travis Barnhart: and let me look at my other screen here, i'll get us queued up for the

503

01:13:03.304 --> 01:13:05.663

Travis Barnhart: first one. So

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01:13:05.954 --> 01:13:11.604

Travis Barnhart: we did actually, I believe, already. Answer that what is the difference between a planning council and a planning body?

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01:13:12.054 --> 01:13:16.704

Travis Barnhart: so thank you also. Steven had contributed

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01:13:16.744 --> 01:13:22.324

Travis Barnhart: in the chat. if you didn't see that, he said, part a planning councils are decision makers.

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01:13:22.564 --> 01:13:25.123

Travis Barnhart: Part B planning bodies, our advisory

508

01:13:25.304 --> 01:13:31.194

Travis Barnhart: and a tga or a transitional grant area can choose to be either a planning council or a planning body.

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01:13:31.224 --> 01:13:34.894

Travis Barnhart: But Hirsra recommends reflecting a part, a planning council.

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01:13:36.544 --> 01:13:38.953

Travis Barnhart: Okay. And this one.

511

01:13:39.104 --> 01:13:46.584

Travis Barnhart: Does anyone have a consumer at large as we do here in New York City? HIV. Planning Council.

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01:13:47.084 --> 01:13:50.824

Travis Barnhart: And what roles does this person play? If so.

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01:13:51.164 --> 01:13:52.613

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Travis Barnhart: I

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01:13:53.824 --> 01:13:58.813

Travis Barnhart: that one I don't know if any of our folks have an answer to it to it.

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01:13:58.944 --> 01:14:11.904

Travis Barnhart: one thing I would say, and maybe we'll have someone chime in definitely. Look at your bylaws for clarification around that role. Hopefully, it is defined in your bylaws, but also all

516

01:14:12.444 --> 01:14:15.944

Travis Barnhart: i'll. I'll open it up, for I think, Steve, and you have your hand raise

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01:14:16.074 --> 01:14:24.944

Steven Vargas: right, because it says the consumer at large. It makes me think of one person so i'm not sure if I'm. Answering this correctly, if it really hits the target. What you're looking for.

518

01:14:24.954 --> 01:14:52.203

Steven Vargas: we do have what we call an affected Community Committee, which is comprised many of people living with HIV and others as well, and not just people living with HIV, and that that committee is principally responsible for our outreach securing new members, informing the public about when our meetings are, and some of the work that we're doing that we're doing so. Staff the tables at different health fairs, and so on. They're the ones that are essentially our representatives out in the community and so that's that.

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01:14:52.214 --> 01:15:07.583

Steven Vargas: That's something similar to what you're mentioned. They're also our full Council members, so they can bring situations to the Council that they here in the community, and so on, even if folks aren't willing to do a public comment. And so there, what? There are eyes and ears essentially

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01:15:08.224 --> 01:15:09.454

Travis Barnhart: great. Thank you.

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01:15:12.634 --> 01:15:25.703

Travis Barnhart: i'm not sure if that answer the question. But yeah, eviden. What's go to you next?

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522

01:15:25.874 --> 01:15:29.774

Evany Turk: and that committee was responsible for

523

01:15:30.664 --> 01:15:46.193

Evany Turk: They planned educational events for the community they did. you know. They brought, of course, issues from a community from Why, a a larger group of people living with HIV.

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01:15:46.204 --> 01:16:00.814

Evany Turk: So that boy was pretty much just responsible for making sure that people with HIV voices from the larger community where it was her. But it was a whole comedian. Was it just one person?

525

01:16:01.774 --> 01:16:02.504

Sure?

526

01:16:03.004 --> 01:16:10.833

Travis Barnhart: Yeah, we had a similar structure in the Kansas City planning council with the we call it. The Community Advocacy Committee.

527

01:16:12.024 --> 01:16:12.854

Okay.

528

01:16:13.064 --> 01:16:22.813

Alexandra BONNET: Our project director has chatted out a a resource for consumer committees that may be helpful. So if you feel you need to

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01:16:22.944 --> 01:16:27.994

Alexandra BONNET: see this material in more detail. Please head to the chat.

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01:16:28.244 --> 01:16:40.154

Alexandra BONNET: Yeah. So if you've noticed I some more chatting out resources, she is our project director. Thank you, Aisha, for all those resources you've been sharing.

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01:16:41.094 --> 01:16:54.204

Travis Barnhart: okay, we have another question. are you? This came to me in visually, but i'll answer it in the bigger group. so it says. Are you saying that a chair of a committee is not allowed to vote?

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01:16:54.264 --> 01:17:00.804

Travis Barnhart: So this really varies, and is a local decision. But if you're strictly following Robert's rules of order

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01:17:00.864 --> 01:17:06.263

Travis Barnhart: they do not recommend that the chair vote unless it is to break a tie.

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01:17:06.294 --> 01:17:24.263

Travis Barnhart: that structure. So I've seen it a couple of different ways. To be honest, where the at large planning council is is much more strict about Robert's rules of order, and that they follow that with the chair voting not being able to vote unless it's a tie.

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01:17:24.274 --> 01:17:29.874

Travis Barnhart: whereas the committees might have a more relaxed structured, and the committee chair can vote.

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01:17:29.974 --> 01:17:37.603

Travis Barnhart: So really, when it comes down to it, I would look at check out your bylaws and see if they they address that issue.

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01:17:37.744 --> 01:17:46.464

Travis Barnhart: If all your bylaws really say is, we follow Roberts rules of order, then it'd be worth clarifying just to make sure that that's the case.

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01:17:47.154 --> 01:18:12.504

Steven Vargas: you know. One thing i'll say about that, if I can. it is helpful. This is Steven in Houston. Sorry about that folks. it is helpful for whoever is leading the committee not to vote, because if they're in the event of a tie, Robert. Tools of borders. I'm so glad they had that in there, because it does make sense in the end of a tie is someone's going to have to break that boat. And so it really is incompetent upon the chair to decide on that front. So I yeah, I I totally support the idea of chairs

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539

01:18:12.514 --> 01:18:18.764

Steven Vargas: with committee or for council. You don't vote unless you have to break a tie. That's the main purpose right there.

540

01:18:18.994 --> 01:18:20.484

Yeah. Yeah.

541

01:18:21.084 --> 01:18:30.664

Travis Barnhart: And Christina Bun tempo shared in the chat that their chairs can vote, but they cannot make the motions. I've also seen that frequently as well.

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01:18:31.534 --> 01:18:32.864

Travis Barnhart: Thank you for sharing that.

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01:18:33.254 --> 01:18:39.383

Travis Barnhart: and then we do have one other question we saw come through. how do you handle

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01:18:39.494 --> 01:18:44.544

Travis Barnhart: mentoring and an ema such as Miami, where you have government

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01:18:44.754 --> 01:18:55.634

Travis Barnhart: that has sunshine laws that says that 2 or more members are not allowed to meet outside of a scheduled public meeting, and we'll have aish answer that question.

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01:18:57.164 --> 01:19:04.664

Aisha Moore: All right. so good to see everyone today. so I just wanted to. So this comes up a lot. So not

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01:19:04.694 --> 01:19:17.834

Aisha Moore: only Miami and Florida, but other places have open public meeting laws, and I will find the lo for you all. But we do have a link that links to each state's open meeting law. So you can know that you're following those meeting laws.

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548

01:19:17.884 --> 01:19:23.614

Aisha Moore: and so in general, what they're trying to avoid Are 2 people talking about planning council

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01:19:23.924 --> 01:19:32.484

Aisha Moore: business things that you're gonna vote on by themselves because it needs to be public right, so that usually it's anything that can become

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01:19:33.124 --> 01:19:36.414

Aisha Moore: up on the planning council that's been voted on right.

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01:19:36.624 --> 01:19:46.843

Aisha Moore: So if your mentorship, you draw this line where you talk about what are Robert's rules of orders like a lot of that background and stuff that was mentioned before. What are Robert rules? Order? How

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01:19:46.864 --> 01:19:49.783

Aisha Moore: what is her? The how are we structured.

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01:19:50.234 --> 01:19:58.663

Aisha Moore: Not that stuff is mentoring because you're not talking about the actual content of out of both and things of that nature. So that's where you want to draw that line.

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01:19:59.054 --> 01:20:06.874

Aisha Moore: Now we did get here to one jurisdiction in Florida, and so we actually asked some of the other

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01:20:06.934 --> 01:20:18.663

Aisha Moore: public committees people. We. We had some friends who are on other public committees in Florida like how they handle this sort of thing right? And so a lot of times. The you know the law say that

556

01:20:18.684 --> 01:20:22.933

Aisha Moore: the meetings have to be open to the public reasonable notice and meetings of the minutes.

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01:20:23.024 --> 01:20:24.024

Aisha Moore: so

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01:20:24.054 --> 01:20:25.144

Aisha Moore: 2

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01:20:25.614 --> 01:20:34.074

Aisha Moore: people from one board it wasn't the HIV Board, but another book. 2 people from one board wanted to meet to discuss something that they considered mentoring.

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01:20:34.264 --> 01:20:36.294

Aisha Moore: so they just follow the rules.

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01:20:36.504 --> 01:20:38.663

Aisha Moore: they actually put out a notice to say.

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01:20:39.514 --> 01:20:45.053

Aisha Moore: This person, a Asian Travis, are going to meet at Starbucks on this date.

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01:20:45.444 --> 01:21:00.113

Aisha Moore: They made that a notice they met. No one ever showed up to these meetings, but it was, you know, open to the public. If they wanted to show about the cerebral they could, and they posted their their, their their minutes. So they followed the law, even though it was only a mentoring conversation. So they were able to

564

01:21:00.214 --> 01:21:09.944

Aisha Moore: do that by following the law. So there's so. There is what the law says. And then there's a spirit of a law, and so really even though a lot of things that could be covered under mentoring

565

01:21:10.174 --> 01:21:27.153

Aisha Moore: are actually not. are okay by the law, because it's not things that are being voted on. But just to make sure that you wanna i'm trying. That's not a that's not an appropriate word. cover your bum just because you want to cover your bum if you want to make sure you're on the up and up

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01:21:27.194 --> 01:21:32.524

Aisha Moore: to just follow the letter of the lot to notice it in the appropriate amount of time.

567

01:21:33.664 --> 01:21:38.644

Aisha Moore: let people know where it's going to be, and know that people other people can show up if they want and post those

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01:21:38.724 --> 01:21:39.673

Aisha Moore: meeting minute.

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01:21:42.284 --> 01:21:43.614

Travis Barnhart: Thank you. Aisha.

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01:21:45.644 --> 01:21:55.624

Travis Barnhart: Okay. that was all the questions our team noticed in the chat. If there's anything we missed, please bring that to our attention.

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01:21:56.444 --> 01:22:05.283

Travis Barnhart: I did see a couple more things did come through in the chat about around chairs in their voting, and and that sort of thing. So

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01:22:05.644 --> 01:22:08.784

Travis Barnhart: make sure that you're looking at the chat there

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01:22:08.954 --> 01:22:27.114

Travis Barnhart: again. It it definitely Aisha points out that there are sound practices, and each planning council or planning body determines their local voting processes. It's not like hersa have has, but that very definitively into their manual that you have to do it one way or another.

574

01:22:28.434 --> 01:22:34.554

Travis Barnhart: Okay, we are gonna go ahead. Thank you all for those wonderful questions. We're gonna go ahead and move on to the next slide.

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575

01:22:35.444 --> 01:22:38.243

Travis Barnhart: and i'm going to pass it back to Alexandra

576

01:22:38.534 --> 01:22:42.624

Travis Barnhart: or wait. I think I went the wrong way. I apologize.

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01:22:43.224 --> 01:22:49.694

Travis Barnhart: so we do want to thank you for, joining us today, and we again we really appreciate

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01:22:49.744 --> 01:22:58.463

Travis Barnhart: and welcome your feedback. please remember to complete the evaluation. And me. She is going to send out that link again here in the chat.

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01:22:58.704 --> 01:23:04.623

Travis Barnhart: once you see the link, please take a moment to click on it. it is very important

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01:23:04.684 --> 01:23:14.364

Travis Barnhart: if if you're working in Ryan White or planning councils, you know it's very important that we constantly work on improving our work. we also planning chat needs to be mindful of that as well.

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01:23:14.414 --> 01:23:19.144

Travis Barnhart: and because we respect your time, we're actually going to pause for a minute Here.

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01:23:19.294 --> 01:23:21.054

Travis Barnhart: or

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01:23:21.144 --> 01:23:28.593

Travis Barnhart: about that amount of time, and give you a moment to click on the evaluation and start working on it. So i'm gonna take a little moment here

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584

01:23:28.644 --> 01:23:30.114

Travis Barnhart: to just pause.

585

01:23:51.974 --> 01:23:54.344

Travis Barnhart: I'm good. If you're like, why are they being quiet?

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01:23:54.654 --> 01:24:04.864

Travis Barnhart: You should see a link to the evaluation in the chat. Please go ahead and click on that. And we're giving you a little bit of time right now to go ahead and start working on it

587

01:24:05.424 --> 01:24:07.463

Travis Barnhart: before we end the Webinar today.

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01:24:27.124 --> 01:24:37.453

Travis Barnhart: Okay, and we're gonna move on. But, please, if you have started working on that evaluation, continue to work on it even after the Webinar is over, we can go to the next slide.

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01:24:38.384 --> 01:24:48.504

Travis Barnhart: All right. That brings us to the end of our presentation. we do want to remind you that you can find the recording in both language both English and Spanish

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01:24:48.894 --> 01:24:59.924

Travis Barnhart: slides from today's Webinar and the rest of our resources on our website at target. HIV, and we'll chat. Chat the link out in the to our website now.

591

01:25:00.854 --> 01:25:03.054

Travis Barnhart: and i'll hand it back to Alexandra.

592

01:25:04.834 --> 01:25:21.173

Alexandra BONNET: Thank you so much, Travis, and thank you all for joining us today. I want to say thank you once again to our wonderful panelists. I will in. I will also encourage you to check out the planning Chats website that's been chatted out

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593

01:25:22.274 --> 01:25:29.073

Alexandra BONNET: where you can sign up for our meeting list, download tools and resources in English and in Spanish

594

01:25:29.104 --> 01:25:39.643

Alexandra BONNET: view other webinars and more. And of course you can always reach out to us with questions or for support via email at [planning chat](mailto:planningchat)

595

01:25:39.974 --> 01:25:41.923

Alexandra BONNET: at jsi.com.

596

01:25:42.644 --> 01:25:45.634

Alexandra BONNET: Thank you all for joining us today

597

01:25:46.614 --> 01:25:48.664

Alexandra BONNET: and have a great day.

598

01:25:50.574 --> 01:25:51.914

Travis Barnhart: Thank you.

599

01:25:51.934 --> 01:25:53.663

Alexandra BONNET: Thank you, Louise.

600

01:25:54.004 --> 01:25:56.663

Alexandra BONNET: Thank you, Avery Chow.