

## Creating the RSR Client-level Data File - Written Q & A Summary

January 24, 2024

#	Questions	Answers
1.	Our facility uses CAREWare, do I need TRAX as well?	Build 214 or later of CAREWare will produce the current RSR client-level data file XML file without the need to use TRAX or other applications.
2.	Is there a way to use Epic to create the compliant RSR client-level data file XML without using TRAX?	The majority of Epic users will use TRAX to create their RSR client-level data file. Epic does have a module you can use to create your RSR XML file but you would need to reach out to your vendor directly for additional information on acquiring this module.
3.	Has anything changed from last year submission of the RSR client-level data XML file?	There are no schema changes for this year's RSR. There are a few new validation messages that were covered in the <a href="#">Prepping for RSR Submission: Key Steps for High-Quality Data</a> webinar. There are also some minor changes to the Provider Report, which you can learn more about by reviewing the <a href="#">Completing the 2023 RSR Provider Report</a> webinar recording.
4.	What is the difference between Provider Report and Client Level Data report?	All providers need to submit a Provider Report, and the Client Level Data File is a component of the Provider Report. It is required if the provider is providing services to clients that are funded through RWHAP, RWHAP related, or EHE Initiative funding.
5.	Is there a step-by-step guide for the RSR submission process for each platform (e.g. TRAX, CAREWare etc)? If so, where can I find them?	We are not aware of a step-by-step guide for the RSR submission process for each platform, but some platforms do have their own help guides to support you. For example, CAREWare has various <a href="#">Quick Start Guides</a> , and there is a <a href="#">TRAX Application User Manual</a> , both available on the <a href="#">TargetHIV</a> website. We also strongly recommend reviewing the <a href="#">RSR Instruction Manual</a> which provides an overview of the submission process and all the variables required for the Recipient and Provider reports.
6.	Can you provide a list of EMRs that are RSR Ready?	There is a list of <a href="#">RSR-Ready Data Systems Vendors</a> available on <a href="#">TargetHIV</a> . This list is updated each fall before the RSR submission season begins.